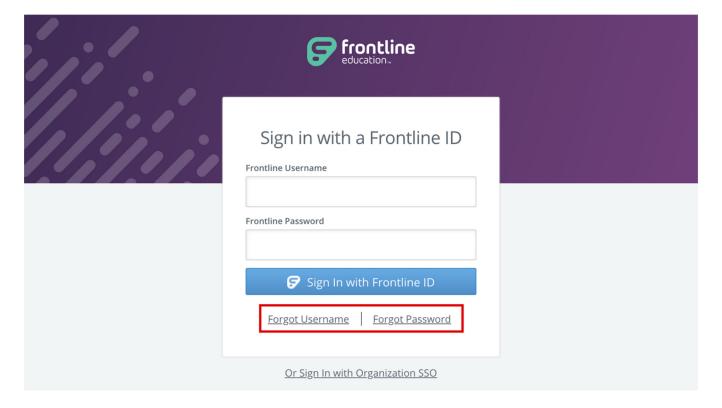
Acquiring Forgotten Credentials for a Substitute's Frontline ID Account

sbence-help.frontlineeducation.com/hc/en-us/articles/115008139208-Acquiring-Forgotten-Credentials-for-a-Substitute-s-Frontline-ID-Account

Once you create your Frontline ID account, you can retrieve a forgotten username and password through the application's sign in page. This credential recovery process allows you to manage your own Frontline ID account without relying on District Administrators for assistance!

The Sign In page includes two links below the entry boxes that read "Forgot Username" and "Forgot Password".



Forgotten Username

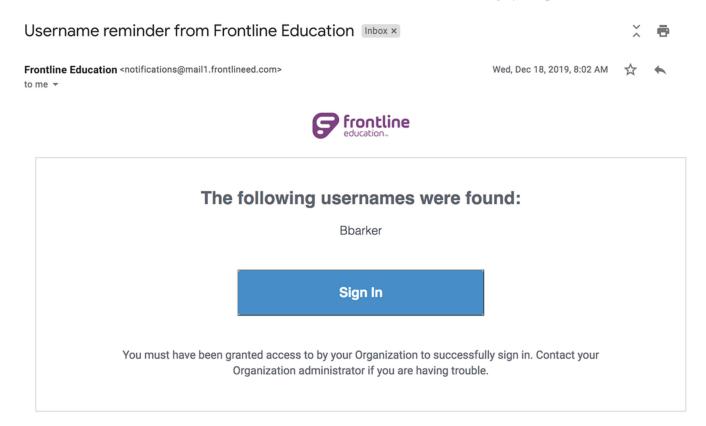
If you select **I forgot my username**, the system will prompt you to enter the email affiliated with your Frontline ID account. (You chose this email during the initial account creation.)



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Please provide the email address you currently have on file in your organization. We will send the associated Usernames to that address. Email Address	
Email Username	
<u>Return to Sign In</u>	

Enter this address and click **Email Username** to receive an email to change your password.

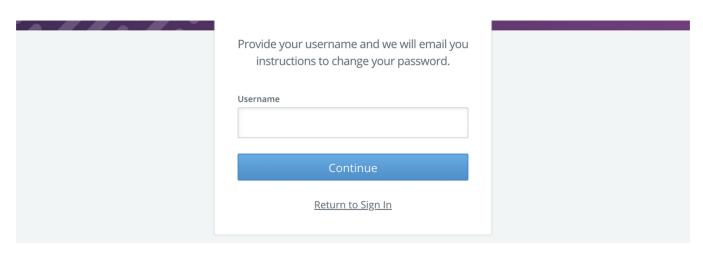


Forgotten Password

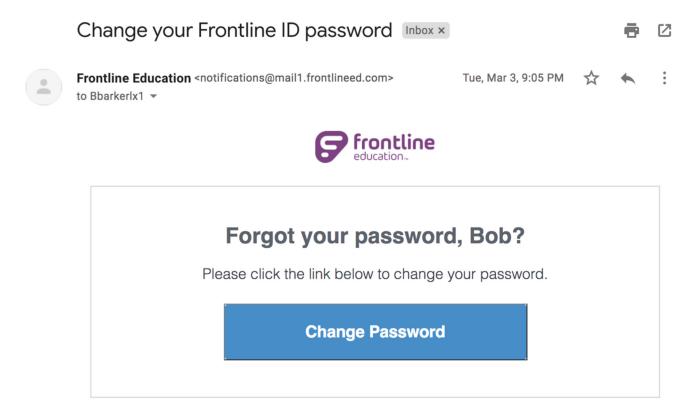
If you select **I forgot my password**, the system will prompt you to enter the username affiliated with your Frontline ID account.



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Enter this username and click **Continue** to receive an email through the address affiliated with your Frontline account. This email will contain a reset link where you can create a new password.



If you did not request to change your account password, you can disregard this email. If you believe someone may have accessed your account, you should update your Account Settings.

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